

EXHIBIT A

- Carrier opens PDF Filler on their electronic device;
- Carrier searches PDF Filler for Customer's name to locate their bill of lading;
- Once located, Carrier opens Customer's bill of lading to retrieve their phone number;
- Carrier calls Customer to notify them that they are leaving the warehouse and to confirm origin address;
- Carrier will denote their starting time on the Customer's electronic bill of lading;
- Once Carrier arrives at Customer's origin address, Carrier will reopen PDF Filler and the Customer's bill of lading to mark their arrival time;
- Carrier will allow Customer to review the electronic bill of lading to confirm information and read the Contract Terms and Conditions;
- Once the Bill of Lading has been reviewed by the Customer, Carrier will have Customer sign and date the bill of lading acknowledging agreement to the Contract Terms and Conditions and the release of their goods to the Carrier;
- Carrier will also sign and date acknowledging the Contract Terms and Conditions;
- Carrier will then have Customer initial in agreement to the insurance valuation;
- Once the move is complete, Carrier will reopen the bill of lading on PDF Filler and indicate the end time;
- Carrier will have Customer sign for receipt of their goods and collect payment for services rendered;
- Lastly, once the transaction is complete, Carrier will immediately send Customer a copy of the signed bill of lading via email.